

West Park School Enrolment Scheme Policy

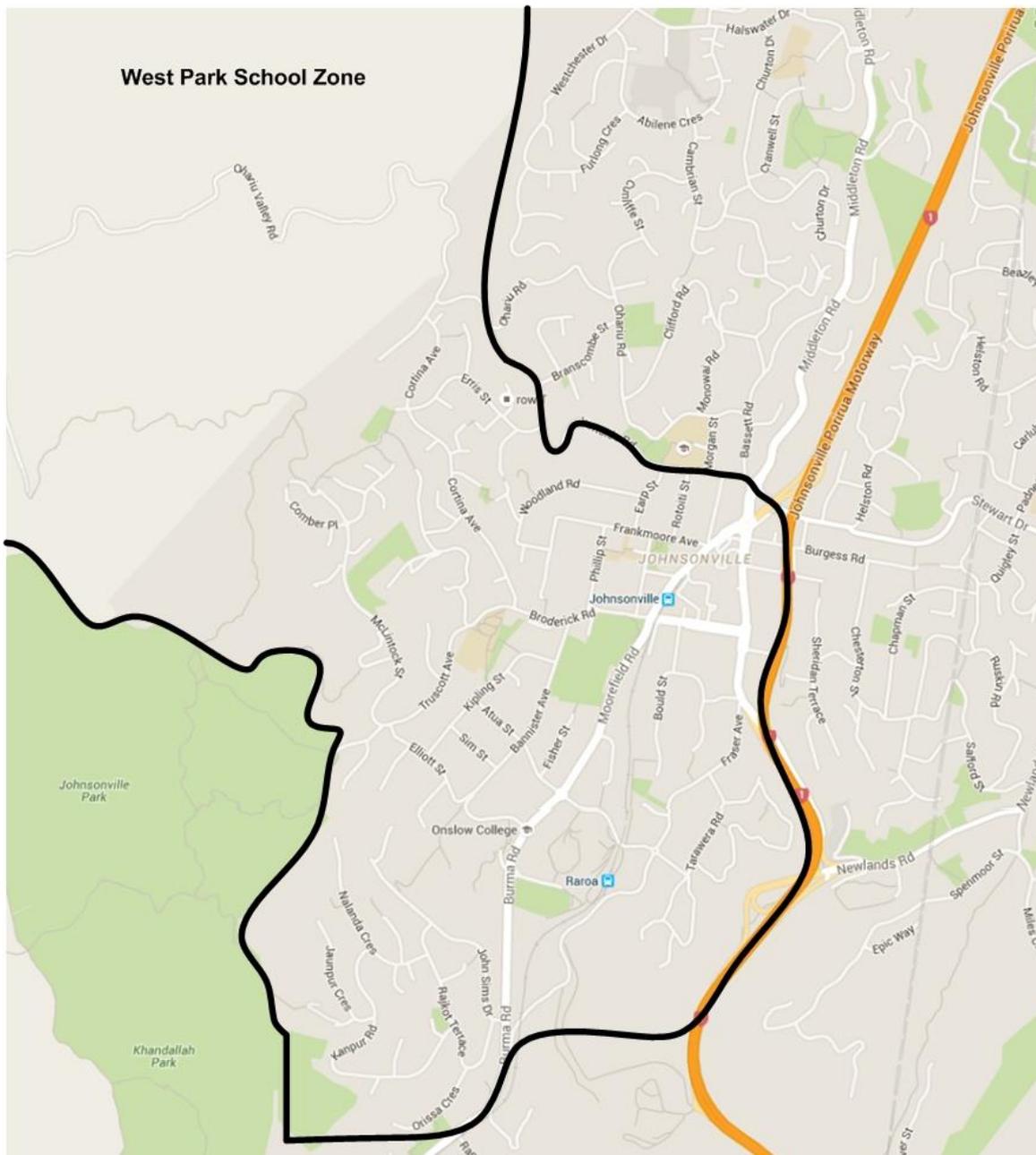
PRO FORMA ENROLMENT SCHEME

Home zone

All students who live within the home zone **described below*** (and shown on the attached map) shall be entitled to enrol at West Park School.

The West Park School Home zone will include Broadmeadows and includes the area bordered on the west by the motorway from Fraser Avenue in the south to Ironside Road in the north, and includes Ohariu Valley to the east. Residential addresses on the south side of Ironside Road are within the home zone, while residential addresses on the north side of Ironside Road are not.

All Residential addresses in Ohariu Valley Road are within the home zone (the home zone boundary follows Ironside Road until the road turns into Ohariu Valley Road).



Proof of residence within the home zone will be required (e.g. a copy of a utility bill with the name of a parent or guardian and an address within the home zone, dated less than two months from the application to enrol).

Twice each year, applications for enrolment from in-zone students will be sought 3 weeks before the end of terms 2 and 4, these dates will be published at least two months before the end of terms 2 and 4, in a daily or community newspaper circulating in the area served by the school. This will enable the Board to assess the number of places which can be made available to students who live outside the home zone during the last month of term.

Out of Zone Enrolments

Every 6 months the board will determine the number of places which are likely to be available in the following 6 month period for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:

- **First priority**, This priority category is not applicable at West Park School because the school does not run a special programme approved by the Secretary for Education.
- **Second priority** must be given to applicants who are siblings of current students.
- **Third priority** must be given to applicants who are siblings of former students.
- **Fourth priority** must be given to any applicant who is a child of a former student of the school.
- **Fifth priority** must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.
- **Sixth priority** must be given to all other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

Reviewed: MAY 2017