

Fundraising

Guidelines and Procedures

Fundraising is a necessary part of school life and should be used to supplement Ministry of Education funds for the enhancement of the school. These guidelines are intended to standardise the general purpose of fundraising activities undertaken by the Board of Trustees or other support groups and to provide guidelines as to the ultimate use of monies raised.

At West Park School:

- Locally raised funds are generally used to provide resources not already provided by the operational grant.
- Locally raised funds are used to enhance the quality of human resources (personnel), material resources and activities provided for the school community, and which enhance the quality of student learning and environment.
- Fundraising provides an opportunity to involve the caregivers and the community in school life and encourage social contact.
- The Board of Trustees/ Home and School Committee consult with the school staff and caregivers concerning the frequency and type of fundraising undertaken.
- Fundraising includes: voluntary donations, business sponsorships or promotions, hall hireage, grant applications and events undertaken by the Home and School Committee, including WestFest Committee.
- From time to time there are also fundraising activities to support student programmes or community organisations eg. Camp, Cancer Society.
- The Principal aims to provide the school community at the beginning of each year with a yearly overview highlighting the major fundraising events planned for the year ahead.

ADOPTED: AUGUST 2020

DUE TO BE REVIEWED: AUGUST 2023