

# Community Involvement in the School

## Guidelines and Procedures

Welcoming parents, caregivers and friends into the school enhances the school environment and enables use of community skills and resources.

At West Park School:

- Community helpers are welcome to work within the school by mutual arrangement.
- Community helpers work under the guidance of the teacher when involved in classroom programmes.
- We recognise the invaluable contribution made by community helpers and actively encourage their participation and support.
- We enjoy an active and supportive WestFest Committee that works towards holding an annual school fair early in term 1 of the year. The funds raised are used to support the school in its operational needs or are targeted towards a visible project that benefits all students.
- Community helpers may be required to be police vetted, if the school deems it to be appropriate to do so. Helpers may be police vetted due to the nature of the task they are involved in or due to the regularity of their helping. If the police vet shows a result, then the Principal will approve or decline the person's help based on whether the result is relevant to the task being volunteered for.
- Activities that the community may be involved in include but are not limited to:
  - In Classrooms –
    - Listening to students read
    - Testing spelling words
    - Sharing expertise and experiences
    - Working with small maths or writing groups
    - Supporting during art or physical education lessons
    - Demonstrating skills
  - Outside the Classroom –
    - Delivering the 'Early Words' programme
    - Re-shelving readers
    - Cutting up resources and laminating
    - Painting/ constructing production resources
    - Helping with gardening
    - Supervising road patrollers
    - Coaching teams
    - Working bees
    - Working with the Home & School group
    - Being on or involved with the school's Board of Trustees
    - One off special projects
  - Outside the School –
    - Helping on trips and camps
    - Transporting students
    - Supervising students at events

**Reviewed: NOVEMBER 2020**