



St James' Catholic School

Whakaruru Hau

A Sheltering Place

— Te Kura Katorika o Hāto Heemi —

ST JAMES' CATHOLIC SCHOOL BOARD OF TRUSTEES VULNERABLE CHILDREN'S ACT 2014 VETTING POLICY

Date Reviewed:	October 2016
Review Team:	T Edwards, G Clear, C Cosgrove, M Fennessy, L Eaton
Date of Next Review:	October 2019
Connection to the Bishops document "The Catholic Education of School Age Children"	
Related Documents:	A Practical Guide to the Vulnerable Children Act 2014 for Schools www.education.govt.nz/assets/Uploads/VCAPracticalGuide.pdf .
NAG:	NAG 5
Signed:	
Approval Date:	

INTRODUCTION

1. The Vulnerable Children Act 2014 requires safety checks of those who work regularly with children and whose work is paid (or unpaid as part of an educational or vocational training course).
2. Anyone convicted of a specified offence cannot be employed or engaged as a core children's worker unless they have an exemption.
3. The Ministry of Education has issued a practical guide to the Vulnerable Children Act 2014 for schools and other relevant organizations. A copy is available at www.education.govt.nz/assets/Uploads/VCAPracticalGuide.pdf.

GUIDELINES

1. The school shall follow the Ministry of Education - A Practical Guide to the Vulnerable Children Act 2014 as updated from time to time.
2. With respect to the following provisions in the practical guide, the policy of the school is as set out below:

Clause in the practical guide	Policy of the school
4.6.3 Contractors – builders, plumbers, electricians etc – who do not work with children	Reputable contractors will be used and contractors shall not have contact with children except in presence of school staff.
5.1.5 Overseas criminal convictions	School will make all reasonable efforts to obtain these.

Special Character

The Board of Trustees accepts that the Special Character Values and Philosophy of St. James' Catholic School underpin all Governance and Management Policies and Procedures.