

**Sawyers Bay School - Board of Trustees**  
**Emotional Health and Safety Policy**



## **Purpose**

To maintain a safe school environment in which children are able to take responsibility for their own learning and behaviour, and an environment where staff have a safe work environment.

## **Objectives**

1. A safe physical and emotional environment for children and staff is maintained.
2. Children and staff behave in a courteous, caring and co-operative manner.
3. Class teachers have primary responsibility for dealing with in-class interactions, and the duty teacher deals with playground behaviour. Serious incidents or concerns are referred to the Principal.
4. Inappropriate behaviour is modified through individualised programmes.
5. Parents are informed of inappropriate behaviour and consulted when individual programmes are to be actioned.
6. By following established school-wide guidelines a consistent approach is maintained by staff.
7. Staff development supports teachers with behaviour strategies, as required.
8. Staff have an avenue to raise concerns in a safe manner.

## **Effectiveness Review**

1. This policy will be reviewed annually in accordance with the Board's self-review timetable.
2. The review will include opportunity for involvement by interested parents/caregivers and staff, in addition to Board members.  
Previously developed survey formats may be used as part of this review.
3. Review results will be formally noted in Board meeting minutes, and available to the school community.

Annual Review & Confirmation process completed:

Signed.....  
(Principal/BOT Chairperson)

Date .....